Ringneck Bucks Instructions

Merchants:

Bucks are treated just like checks. Please complete the following before redeeming:

- Merchant name is listed on the front on the "chamber merchant" line.
- Date purchased is written on the proper line.
- The back is properly endorsed by the customer & business.
    - In the event the above items are not properly completed, the financial institution has the right to give you back the deposit for you to correct. It is not their job to fill the bucks out for you.
- Please do not submit the bucks in a deposit without the above items completed. The financial institution has every right to give the deposit back to you to complete.
- Please note the bottom of the bucks state "change back only given for less than $1" and "not redeemable for cash." This also includes an individual not being able to deposit into their account(s) at a bank. They are intended to be spent as their whole amount at local merchants who have become chamber members. It is your choice as a merchant to follow this guidance.
- Please take the bucks for the whole face value. Do not take a partial amount, unless you want to give cash back to the customer. In an instance where a buck has been partially used at one merchant and then used at a different merchant, we will not track back to the first merchant in any circumstance to make sure all parties get their correct credit.

Financial Institutions:

- Please be sure the bucks are properly completed:
    - the front has the merchant name on the "chamber merchant" line
    - the back is properly endorsed by the customer & business
- If the above items are not completed, you can return the deposit to the merchant to correct before finalizing the transaction for them. You also have the option to fill the necessary information in for them, but they shouldn't be blank.
- When selling the bucks:
    - Please continue your current record keeping system
    - Be sure to write or stamp the date purchased on the "purchase date" line
    - Encourage the purchaser to use them within a year of the date purchased. This is not enforced but a good rule of thumb to make sure they're being spent, which is the intent.
    - Give them a current list of businesses to use them at. You can get this list from the chamber executive director or treasurer.
- If you have a stockpile of cash and checks for those sold, please contact the chamber executive director or treasurer. They will take care of the depositing.
- If you run low on bucks, please contact the chamber treasurer.

Thank you very much for your help in making this program such a success and for assisting and supporting the Hill City Area Chamber of Commerce and our community!